

MINUTES  
Regular Board Meeting  
**Almont Community Schools Board of Education**  
June 23, 2014

**CALL TO ORDER**

President Hoffa called the Regular Board Meeting of the Almont Community Schools Board of Education to order at 7:00 p.m. in Board Meeting Room at the Almont Elementary, 401 Church Street, Almont, Mi.

**Present**

John Miles, Scott Kmetz, Jon Owens, Steven Manko and Steve Hoffa and Superintendent Joseph Candela.

**Visitors:** 4

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mr. Brzozowski and Mrs. Boxey were absent

**APPROVAL OF AGENDA**

Agenda was approved as presented

**COMMUNICATIONS**

None

**QUESTIONS AND COMMENTS: AUDIENCE**

None

**QUESTIONS AND COMMENTS: BOARD**

None

**APPROVAL OF MINUTES**

Moved by Kmetz, supported by Miles, the Board of Education approve the Consent Agenda:

- A. Approval of the Minutes from the May 19, 2014 Regular Board Meeting
- B. Approval of the Minutes from the May 19, 2014 Closed Session Negotiations
- C. Approval of the Minutes from the June 16, 2014 Work Session
- D. Approval of the Minutes from the June 16, 2014 Closed Session Negotiations

**P, 89, 5-0-0**

**BILLS PAYABLE AND FINANCIAL REPORTS**

Motion by Kmetz, supported by Miles, the Board of Education approve the bills payable and the financial reports as proposed by the administration and reviewed by the Finance Committee.

<b>May 2014</b>	
<b>General Fund</b>	\$1,481,905.14
<b>School Lunch Program</b>	\$27,676.49
<b>2002 Debt Fund</b>	0
<b>2004 Refunding Bonds</b>	0
<b>2006 Refunding Bonds</b>	0
<b>2012 Refunding Bonds</b>	0
<b>2013 SBL Refinance</b>	\$250.00
<b>2013 Refunding Bonds</b>	0

<b>QZAB Bond</b>	0
<b>General Fund Transfers for Payroll</b>	0
<b>PESG</b>	\$14,519.96
<b>CoachEZ</b>	0
<b>Participant Benefit Claims</b>	\$50,000.00
<b>Total Funds Spent</b>	\$1,574,351.59
<b>Voided Checks: None</b>	
<b>Check Numbers: 32000-32145</b>	

Approval of check numbers covering these invoices range from check number 32000-32145 and voided checks as presented: Voided check(s): None

**P, 90, 5-0-0**

**ORCHARD PRIMARY, ALMONT MIDDLE SCHOOL, AND ALMONT HIGH SCHOOL TRUST AND AGENCY ACCOUNT REPORTS**

The Trust and Agency Accounts were approved as presented.

**NEW BUSINESS  
Superintendents Report**

**Orchard Primary**

Field day was a great success. Students participated in a number of events including: Tennis, archery, shot put, running and more fun filled events.

**POSITIVE BEHAVIOR SUPPORTS**

Positive behavior supports were a huge success this year. Students received a RAD Raider shirt upon being recognized by their teacher 20 times for good behavior.

**ANTICIPATED CLASS SIZE**

- K – 81
- 1<sup>ST</sup> – 114
- 2<sup>ND</sup> – 113
- 3<sup>RD</sup> – 90
- 4<sup>TH</sup> – 74
- 102 stepping up to 5<sup>th</sup> grade

**TEACHER EVALUATIONS**

Teacher evaluations are done and 9 of our teachers received highly qualified status

**Middle School  
END OF THE YEAR REPORTS**

Mrs. VonHiltmayer and Mr. LaCavera are working on various reports for the 2013-14 school year. These reports include: SID Report (School Infrastructure Database/Student Safety), Annual Report, and School Improvement Plan.

## **DISTRICT ACCREDITATION UPDATE**

On 5-22-14, we invited parents and students (K-12) to our last District Leadership Meeting. After administering the student survey, the intention of this forum was to provide the students with an opportunity to further explain and voice their concerns about school life. The principals and teachers listened and took notes; action plan needed for the 2104-15 school year.

## **PLC UPDATE**

Essential Learning Outcomes were collected on June 13, 2014. AMS is looking for specific guidance to begin/continue work on Curriculum Maps; Mrs. VonHiltmayer will be meeting with Lisa Madden on August 13<sup>th</sup>.

## **THANK YOU to our PTSA**

A special thank you to the AMS PTSA for another successful year! We are so grateful to work with such an outstanding group of caring and dedicated parents! Our students have benefitted from MANY extras this school year. Thank you from the bottom of our hearts! 😊

## **ROCK STARS at AMS**

Please come see pictures of our R.O.C.K. Stars of the month in the main office! **Note:** These students are chosen by administration, teachers, and support staff. Students who exhibit respect, ownership, compassion, and knowledge are recognized with this prestigious award!

## **SPECIAL RECOGNITION of STAFF:**

THANK YOU to **ALL STAFF** for another successful school year! We are so proud of everything that we do for our AMS students here! Everyone goes above and beyond! 😊

Best wishes to **KARI DIAZ** as she moves on to the next chapter of her personal and professional life! She will definitely be missed by staff and students; we appreciated all of her years of service at ACS. Happy Retirement, Ms. Diaz!

## **MARK YOUR CALENDARS NOW!**

**8-20-14** iPad Pick Up/Pay Insurance Fee from 5:00-8:00 PM at AMS

**8-21-14** iPad Pick Up/Pay Insurance Fee from 10:00-Noon at AMS

**Note:** 5<sup>th</sup> Grade Orientation for iPads: 8-20-14 from 7:00-8:00 PM at AMS **OR** 8-21-14 from 9:00-10:00 AM at AMS. **Fifth grade parents and students must attend one of the mandatory iPad sessions before picking up iPad and completing paperwork.**

**8-26-14** Open House for 5<sup>th</sup> Grade and 6<sup>th</sup> Grade from 6:00-8:00 PM

**8-27-14** Open House for 7<sup>th</sup> Grade and 8<sup>th</sup> Grade from 6:00-8:00 PM

## **High School**

### **Principal's Update:**

The end of the school year went very well. The trip to Cedar Point and the BBQ for seniors on their last day gave our seniors a chance to spend quality time with each other before they graduated. Graduation was a huge success with all but two of the High School staff participating. We received many positive comments about the staff taking an active role in the ceremony. The addition of the choir to the program was also well received.

With the students gone for the summer the halls have quieted down. Along with wrapping up the current school year we are already busy getting things prepared for next fall. The custodial staff is well under way doing their summer cleaning here at the High School. We are finishing up student schedules for the fall, and the secretarial staff is preparing things for student orientation for the coming school year. Yearend reports are being completed and will be submitted before the office staff leaves for their summer break.

This first year as Principal at Almont High School has been a very good year. I would like to thank the Board of Education and Mr. Candela for all the help and support over this past year. The staff and students at the high school have made me feel very welcome. I look forward to the coming school year as we continue to make Almont High School a great place of learning for all of our students.

**Sports:**

We had a very successful spring sports season. The boy's golf team advanced to the state tournament, the softball team made it to regionals and in track Jacob Battani took first place in pole vault at the state track finals. There will be several of our sports programs holding camps and workshops over the summer for the students to take part in.

**Student Activities;**

The High School students from Rachel's Challenge provided a very nice lunch for the entire Almont Community Schools staff the last day of school. Student council has elected their officers for next year and is already making plans for activities for the coming years. The robotics team will be meeting over the summer and is already planning out next year's robot.

**Board of Education: Questions**

**NONE**

**PERSONNEL**

**Recall of Employee**

Moved by Miles supported by Owens the Board of Education approve the attached resolution as presented. Said resolution is to be marked VIII B 1 and attached to the official minutes of this meeting.

P, 91, 5-0-0

**Approval of Athletic Director/Health Teacher**

Moved by Miles supported by Manko the Board of Education employ Mark Weigand as Athletic Director/Health Teacher starting June 24, 2014.

P, 92, 5-0-0

**Approval of ACS Coaches**

Moved by Miles supported by Manko the Board of Education approve the employment of the following coach for the Fall 2014/2015 fall sport season:

- Varsity Cross Country – Richard Filar

**P, 93, 5-0-0**

**Roll Call Aye: Owens, Miles, Kmetz, Manko, Hoffa**

Moved by Miles supported by Manko the Board of Education approve the employment of the following coach for the Fall 2014/2015 fall sport season:

- Varsity Tennis – Nathan Immekus

**P, 94, 5-0-0**

**Roll Call Aye: Miles, Manko, Kmetz, Owens, Hoffa**

Moved by Kmetz supported by Manko the Board of Education approve the employment of the following coach for the Fall 2014/2015 fall sport season:

- Varsity Football Head Coach – Jeremy Ferman

**P, 95, 4-1-0**

**Roll Call Ayes: Kmetz, Manko, Owens, Hoffa**

**Nays: Miles**

Moved by Miles supported by Manko the Board of Education approve the employment of the following coaches for the Fall 2014/2015 fall sport season:

- JH Cross Country – Shannon Greenway
- Assistant Varsity Football – Ritchie Feys
- 8<sup>th</sup> Grade Basketball – Beau Beneson
- JV Head Coach – James Leusby

**P, 96, 5-0-0**

### **Approval of CoachEZ Positions**

Moved by Miles supported by Manko the Board of Education staff the following position with personnel provided by CoachEZ:

- Varsity Cheerleading
- JV Cheerleading
- Varsity Soccer
- JV Soccer
- JV Tennis
- Dance Team
- Varsity Football Assistant
- JV Football Assistant
- Freshman Football Head Coach
- Freshman Football Assistant Coach
- 8<sup>th</sup> Grade Football Head Coach
- 8<sup>th</sup> Grade Football Assistant Coach
- 7<sup>th</sup> Grade Football Head Coach
- 7<sup>th</sup> Grade Football Assistant Coach

**P, 97, 5-0-0**

### **Approval of Contracts**

Moved by Miles, supported by Manko, the Board of Education approve the employment contracts of the following individuals as presented, with copies of the individual contracts to be marked VIII B(5) and attached to the Official Minutes of this meeting.

#### Administrators

Joseph Candela – Superintendent

Vince LaCavera – Assistant Principal

Kimberly VonHiltmayer – MS Principal

Tim Woelkers – HS Principal

Jaime Weigand - OP Principal

Jack Bostian – Technology Director

#### Central Office Staff

Michelle Campbell – Executive Assistant

Debbie Kosinski – Central Office Secretary

Kim Medley – Payroll Clerk

Gail Brinker – Business Manager

#### Program Coordinators

Para Educators

Shelly Baker  
Denise Berger  
Linda Bone  
Carol Born  
Kristy Bryan  
Teresa Deneweth  
Jennifer Fulton  
Kim Garant  
Sandy Glisman  
Heather Hall  
Shayne Hellebuyck – RTC Coordinator  
Colleen Ions  
Loretta Lawrence  
Brenda Leech  
Deidra McLocklin  
Debra Sheffield  
Nancy Turvill

Other

Tracy Bacholzky – Test Coordinator

**P, 98, 5-0-0**

**Approval of Summer Tech Employees**

Moved by Kmetz supported by Manko the Board of Education approve the employment of the following students as summer technology employees.

- Brendan Feys
- John Bourque
- Haley Edie
- John (Jack) Miles
- Brandon Marklin
- Gerard Knittle
- Mariah Smith,
- Jerod D'Epifanio
- James Roland
- Mikayla McCarthy

**P, 99, 4-0-1**

**Mr. Miles abstained given that his son is on the list**

**Acceptance of Resignation**

Moved by Miles supported by Manko the Board of Education accept the resignation of Ms.Diaz with thanks for all her years of service.

**P, 100, 4-0-0**

**FINANCE**

**Approval of Millage Renewal Language**

Moved by Kmetz supported by Manko the Board of Education approve the attached resolution.

Read Resolution starting with “WHEREAS.....”

Said resolution will be marked VIII C 1 and attached to the official minutes of this meeting.

**P, 101, 5-0-0**

**Roll Call Ayes: Owens, Manko, Miles, Kmetz, Hoffa**

**2013/2014 General Fund Budget Amendment**

Moved by Kmetz supported by Owens the Board of Education adopt the revised General Fund Budget for the 2013/2014 school year, with Revenues totaling Twelve Million Five Hundred Thirteen Thousand Four Hundred Forty Four (\$12,513,444) Dollars and Twelve Million Four Hundred Seventy One Thousand Five Hundred Forty Six (\$12,471,546) Dollars, with the difference to be added to Fund Reserves as presented, a copy of which to be marked VIII(C)(2) and attached to the Official Minutes of this meeting.

**P, 102, 5-0-0**

**2013/2014 School Services Budget Amendment**

Moved by Kmetz supported by Manko the Board of Education adopt the revised 2013/2014 School Service Fund Budget as presented, a copy of which to be marked VIII(C)(3) and attached to the Official Minutes of this meeting.

**P, 103, 5-0-0**

**2014/2015 General Fund Budget Adoption**

Moved by Kmetz supported by Owens the Board of Education adopt the 2014/2015 General Fund Budget as presented, a copy of which to be marked VIII(C)(4) and attached to the Official Minutes of this meeting.

**P, 104, 5-0-0**

**2015/2015 School Services Budget Adoption**

Moved by Kmetz supported by Manko the Board of Education adopt the 2014/2015 School Service Fund Budget as presented, a copy of which to be marked VIII(C)5 and attached to the Official Minutes of this meeting.

**P, 105, 5-0-0**

**BUSINESS**

**Approval of MHSAA Membership**

Moved by Miles supported by Owens the Board of Education adopt the Michigan High School Athletic Association membership resolution for the 2014/2015 school year.

**P, 106, 5-0-0**

**Approval of MASB Membership**

Moved by Miles supported by Manko the Board of Education approve membership in the Michigan Association of School Boards for the 2014/2015 school.

**P, 107, 5-0-0**

**Approval of Overnight Trips**

Moved by Manko, supported by Kmetz, the Board of Education approve two overnight trips for JV and Varsity Volleyball:

Bronson, MI August 22 – August 23rd - Varsity Team

Maumee, OH July 17 – July 19 – Varsity and JV Teams

**P, 108, 5-0-0**

Moved by Manko, supported by Owens, the Board of Education approve the overnight trip to Traverse City, MI for the Varsity Football team Sunday July 27, 2014 – Wednesday July 30, 2014.

**P, 109, 5-0-0**

**Acceptance of School of Choice Students**

Moved by Manko supported by Owens the Board of Education accept the students on the attached list for the 2014/2015 school year through the 105 and 105C Schools of Choice Programs.

**P, 110, 5-0-0**

**COMMENTS: AUDIENCE**

None

**QUESTIONS AND COMMENTS: BOARD OF EDUCATION**

None

**FUTURE AGENDA ITEMS**

None

**CLOSED SESSION: Negotiations**

Motion by Miles, supported by Manko, the Board of Education go into closed session for the purpose of Negotiations as permissible under the Open Meeting Act.

**Roll Call Vote:** Aye’s – Manko, Miles, Kmetz, Owens, Hoffa  
Nays - None

**(P), 111, 5-0-0**

President Hoffa indicated that no further business will be conducted after the closed session of the Board.

**ADJOURNMENT**

**The Regular meeting was adjourned at 7:56 p.m.**

The Board went into Closed Session at 7:56 pm

The Board went into Open Session at 9:26 pm

**ADJOURNMENT**

The meeting was adjourned at 9:27 p.m.

Approved \_\_\_\_\_  
Date

Signed: \_\_\_\_\_  
Nancy Boxey, Secretary

Signed: \_\_\_\_\_  
Steve Hoffa, President